

PANKAJ K GUPTA & ASSOCIATES

CHARTERED ACCOUNTANTS

NEAR INDANE GAS AGENCY, N.H.-08, BEHROR, ALWAR, RAJ-301701

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I have audited the accompanying financial statements of NAGAR PALIKA TIJARA, which comprise The **BALANCE SHEET** as at **March 31, 2016** the **Income and Expenditure** Accounted cash flow statement for the year ended, and a summary of significant accounting policies and other explanatory information.

Management's Responsibility for the Financial Statements :-

Management is responsible for the preparation of these financial statements that give a true and fair view of the financial position, financial performance and cash flows of the NAGAR PALIKA TIJARA in accordance with the Municipal Accounts Manual, This Responsibility include design, implementation and maintenance of internal control relevant to the preparation of the financial statements that are free from material misstatements, whether due or fraud or error.

Auditor's Responsibility

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with the standards on Auditing issued by the institute of Chartered Accountants of India, Those standards require that we comply with ethical requirements and plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatements.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment including the assessment the risks of the material misstatements of the financial statements, whether due to fraud and error. In making those risk assessments , the auditor consider internal control relevant to the ULB preparation and presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances , but not for the purposes of expressing an opinion on the effectiveness of the ULB,S Internal control. An audit also includes evaluating the appropriateness of accounting policies used and reasonableness of the accounting estimated made by the management, as well as evaluating the overall presentation of the financial statements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

In our opinion and to the best of our information and according to the explanations given to us, the financial statements give a true and fair view in conformity with the Rajasthan Municipal Accounts Manual.



- a) In the case of the balance sheet , of the state of affairs of the ULB as at March 31, 2016
- b) In the case of the Income and expenditure Account, of surplus/ deficit for the year ended on that date : and
- c) In the case of the Cash Flow Statement, of the cash flows for the year ended on that date.

I further report that:

- a) We have obtained all the information and explanations which to the best of our knowledge and before necessary for the purpose of our audit.

except we are not able to getting certified and actual opening balance on the basis of available data regarding last year outstanding house tax , sundry receivable, sundry creditors, actual liabilities of **PROVIDENT FUND AND State Insurance.**

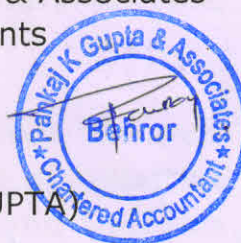
- b) In our opinion proper books of account as required by law have been kept by the ULB so far as appears from our examination of those books ;
- c) The Balance sheet, Income and expenditure Account, and Cash Flow Statement dealt with by this report are in agreement with the books of account;
- d) In our opinion, the Balance sheet, Income and Expenditure Account ,and Cash Flow Statement comply with the Rajasthan Municipal Accounts Manual;

A statement on additional Matters is given in annexure:-

For Pankaj K Gupta & Associates
Chartered Accountants
FRN 019637C



(PANKAJ KUMAR GUPTA)
PROPRIETOR
M.No-425853



Place of Signature
Date: -

Annexure (i)

- (1) All sums due to and received by the municipality have been brought to account and have been appropriately classified.

Except

- **Depreciation on Depreciable Fixed Assets are charged on Straight Line Method basis @10 % P.A. on Assuming Standard Life of Assets 10 Years. And assets Purchase on or after 1st Oct then Depreciation charged @5% on 50% uses for the same period.**
- **Amount of Rs. 35,594.00 of the Last Years not recover till date due to excess payment made threw short deduction of taxed.**
 - 1. Milan Construction Company – Rs. 9900.00
 - 2. Shri Shyam Kripa Interior Pvt Ltd. – Rs. 25694.00
- **Statutory Deduction against Payment shown in debit side of the cash book in bank column but there retrospective effect not shown in credit side in bank column of cash book of following transactions.**
 - 1. Manohar Lal Saini Date 13.05.2015 V. NO. 7219
Amt.1,75,454.00(77124.00+48530.00+49800.00)
- **Loan made to staff are not adjusted against there accumulated funds these are showing separately in books. Provident fund showing separately in the balance sheet adjusted in reserve fund.**
- **Grant of Rs. 37,15,000.00 Received against Swatch Bharat Mission out of this Rs. 28,48,000.00 distributed to eligible person as per govt. guidelines and balance fund of Rs. 8,67,000.00 shown in Schedule 4 Account of Grant for Sawtch Bharat Mission are not properly reconciled.**



➤ **Cheque issued in earlier year but not represented by party till date as per annexure – (a)**

- a) Opening balance brought forward regarding house tax and any other same kind of taxes not traceable and not maintains proper records of these taxes.
- b) Whether all grants sanctioned or received by the municipality during the year, have been accounted properly, and where any deduction is made out of such grants towards any dues of the Municipality whether such deductions have been properly accounted.
- c) As per our opinion and explained to us there are no earmarked fund created regarding any provision of any statute.
- d) As per our opinion and explained to us records available Municipality have maintaining proper records showing full particulars, including quantities details and situation of fixed assets have been physically verified at reasonable intervals ; whether any material discrepancies were noticed on such verification and if so, whether the same has been properly dealt with in books of account;
- e) As per our opinion and explained to us they don't give any property on lease rental.
- f) **As per our opinion and explained to us they are not maintaining any records of the consumables items they issue all the material at the time of the receipt of material so they are not conducted any physical verification of the stores. And all purchased material showing as consumed in the books.**
- g) As per our opinion and explained to us they recovered principal (loan) and interest there on timely basis which is paid to Employee of Nagar Palika .
- h) As per our opinion and explained to us there are exists a adequate internal control for the purchase of stores, fixed assets and services.
- i) As per our opinion and explained to us there are exists a adequate internal control procedure for the contracting works and projects,



periodic inspections and measurements quality checks and payments there for.

- j) **As per our opinion and explanation regarding the taxes** they Don't make the timely payment of taxes of TAX DEDUCTION AT SOURCES (TDS) there are existing demand of TDS and during this Period they also make defaults in the deposit of Government Dues for the same period as closing balance outstanding as follows :-

S.No.	NAME OF TAX	AMOUNT	COMMENTS
1.	TAX DEDUCTED AT SOURCES	59,932.00	LATE DEPOSIT
2.	SALES TAX	6,23,838.00	NOT DEPOSIT
3.	LABOUR CESS	6,48,055.00	NOT DEPOSIT
4.	ROYALY	16,59,451.00	NOT DEPOSIT

- k) As per our opinion and explained to us there are not any kind of personal expenses of the staff of NAGAR PALIKA TIJARA not charged in the books.
- l) As per our opinion and explained to us they are prepared the books and registers specified under The Rajasthan Municipal Accounts and other applicable acts and rules have been properly maintained; but they don't have prepared any bank reconciliation statement.
- m) As per our opinion and explained to us they are not prepared any reconciliation procedures have been carried out at year end.



Balance Sheet of Tijara Nagar Palika
As on 31st March, 2016

Particulars	Schedule No.	Current Year (Amt in Rs.)	Previous Year (Amt in Rs.)
LIABILITIES			
RESERVE & SURPLUS			
Municipal (Genral) funds	1	870,01,261.11	953,96,838.00
Exararked Funds	2	23,77,371.00	-
RESERVE & SURPLUS	3	-	-
Grant / Conteribution for Specific Purpose	4	386,66,000.00	-
LOANS			
Seured Loans	5	-	-
Un secured Loans	6	-	-
CURRENT LIABILTIES & PROVISIONS			
SUNDRY Deposits	7	30,76,762.90	41,49,193.00
Sundry creditors	8	-35,594.00	-35,594.00
Statutory Liabilities	9	29,91,276.00	24,42,401.00
Other liabillities	10	-	-
Provisions	11	-	-
TOTAL		1340,77,077.01	1019,52,838.00
ASSETS			
FIXED ASSETS			
Gross Block	12	1091,92,833.00	796,81,688.00
Depreciation Fund	13	200,47,798.00	96,17,591.00
Net Block As on 31-Mar-2017		891,45,035.00	700,64,097.00
Capital Work In Process	14	76,51,590.00	-
Total Fixed Assets (A)		967,96,625.00	700,64,097.00
INVESTMENTS			
General Fund Investments	15	285,92,946.00	261,69,238.00
Specific Fund Investments	16		
Total Investments (B)		285,92,946.00	261,69,238.00
CURRENT ASSETS, LOAN & ADVANCES			
Investments	17		
Sundry Debtors Receivables	18		
Cash & Bank Balances	19	83,24,792.01	55,24,092.00
Loans, Advances & Deposits	20	3,62,714.00	1,95,411.00
Total Current Assets, Loans & Advances (C)		86,87,506.01	57,19,503.00
TOTAL		1340,77,077.01	1019,52,838.00

* Schedule are forming part of Balance Sheet



**Income & Expenditure of Tijara Nagar Palika
for the year ended 31st March, 2016**

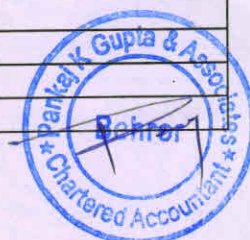
Particulars	Schedule No.	Current Year (Amount in Rs.)	Previous Year (Amount in Rs.)
INCOME			
Income From Taxes	21	37,627.00	25,722.00
Assigned Compensations	22	61,41,800.00	-
Rental Income from Municipal Properties	23	-	-
Fees and User Charges	24	142,34,354.00	75,92,034.00
Revenue Grants, Contributions and Subsidies	25	6,56,000.00	15,000.00
Income From Corporations Assets and Investment	26	8,60,920.00	5,55,716.00
Miscellaneous Income	27	5,97,871.00	6,71,678.00
Total Income		225,28,572.00	88,60,150.00
EXPENDITURE			
Establishment Expenses	28	116,69,453.00	103,22,448.00
General Administrative Expenses	29	11,97,890.98	15,01,819.00
Decrease in Stores /(Increase in Stock)			
Public Works	30	49,70,677.00	40,33,295.00
Miscellaneous Expenses	31	-	5,08,547.00
Interest & Financial Exp.			
Depreciation During the Year		102,23,972.00	62,02,536.00
Total Expenditure		280,61,992.98	225,68,645.00
Surplus \Deficit before adjustment of prior- - period items and Depreciation		-55,33,420.98	-137,08,495.00
Less; Prior Period items		-	
Less; Prior Period adjustment of Depreciation		-	
NET SURPLUS\ DEFICIT		-55,33,420.98	-137,08,495.00

* Schedule are forming part of Income & Expenditure



Schedule Forming Part of Financial Statement
Tijara Nagar Palika as on 31st March, 2016

	Current Year (Amount in Rs.)	Previous year (Amount in Rs.)
Schedule-1		
MUNICIPAL (GENERAL) FUNDS		
Opening balance	953,96,838.00	820,36,304.00
Add:- Addition during the years	-	
Add:- Grant received during the Year	1,37,450.00	270,69,029.00
Less:- Deduction during the years	-29,99,605.91	-
Add:- Excess of Income over Expenditure	-55,33,420.98	-137,08,495.00
Schedule-2		
EARMARKED FUNDS		
Gratuity fund		
General Provident Fund	23,77,371.00	-
Schedule-3		
RESERVE & SURPLUS		
Opening balance		
Add:- Addition during the years		
Less:- Withdrawal during the Year		
Schedule-4		
GRANT/ CONTRIBUTION FOR SPECIFIC PURPOSE	386,66,000.00	-
Central Government (HUDCO)		
Grant from St RUIDCO		
Grant from State Govt.		
Public Participation (Aid)		
Special Grant For Financial Commission	377,99,000.00	-
Special Grant For City Development		
Special Grant for Heritagr Scheme		
Special Grant for Heritagr Walk		
Special Grant for Maintenance of Environment & Slum Area		
Special Grant for Natural Hazards		
Special Grant for Swatch Bharat Mission	8,67,000.00	-
Special Grant for Swarna Jayanti Sahari Rojgar Sch.		
Special Grant for S>F>C>		
Urban Development Grant		
Schedule-5		
SECURED LOANS		
State Government (From ADB Through RUIDP)		
Secured Loan from RUIDP		
Loan from RUIDFCO		
Loan From HUDCO (Secured by GOVT< Guarantee		
Loan Form RUIFDCO For JCTSL (Interest free loan)		
Schedule-6		
UNSECURED LOAN		
Bank of Rajasthan (long Term Loan)		



Schedule-7		
DRY DEPOSITS		
Security & Amanat Payable	30,76,762.90	41,49,193.00
Schedule-8		
SUNDARY CREDITORS		
Creditors For supplies	-35,594.00	-35,594.00
Other Creditors		
Schedule-9		
STATUTORY LIABILITIES		
Income Tax (TDS) Payable	59,932.00	3,72,925.00
Commercial Tax Payable	6,23,838.00	3,73,420.00
PF Payable	-	95,000.00
Labour Cess Deduction	6,48,055.00	5,40,377.00
Royalty payable	16,59,451.00	10,60,679.00
TOTAL	29,91,276.00	24,42,401.00
Schedule-10		
OTHER LIABILITIES		
Payable to Other Department Agency Recoveries		
Royalty Payable		
Flood Relief Fund		
Relief Fund		
Schedule-11		
PROVISIONS		
Audit fees Payable		
Electricity Expenses Payable		
Interest Payable		
Petrol/Diesel Payable		
Telephone payable		
Water Payable		
Schedule-12		
GROSS BLOCK	1091,92,833.00	796,81,688.00
Immovable Assets		
Land		
Office Building		
Residential & Building		
Infrastructure Assets		
Road & Bridge & Drainage	870,62,021.00	684,49,194.00
Others	171,37,678.00	62,87,910.00
Moveable Assets		
Plant & machinery	10,70,974.00	10,70,974.00
Vehicles	32,34,510.00	32,34,510.00
Furniture & Fixture	3,63,540.00	3,63,540.00
Office Equipment	2,20,560.00	2,20,560.00
Computers	1,03,550.00	55,000.00
Live Stock		



Schedule-13		
DEPRECIATION FUND		
Opening Balance	198,41,563.00	96,17,591.00
Add:- Depreciation provided during the year	96,17,591.00	31,28,904.00
Less:- Depreciation for the previous year	102,23,972.00	64,88,687.00
Schedule-14		
CAPITAL WORK IN PROGRESS		
Carcass plant	76,51,590.00	
Cattle House		
Development Work Through SFC		
Development of 12th Finance Commission		
Development of 14th Finance Commission	76,51,590.00	
Flush Toilet		
Gardens		
Heritage Conservation		
Heritage Walk		
Public Toilet		
Resettlement JNNURM		
Swatch Bharat Mission		
Schedule:-15		
GENERAL FUND INVESTMENT		
P.D Account with Interest	285,92,946.00	261,69,238.00
Non-Interest Bearing PD A/c		
R.U.D.F. Equity Contribution	285,92,946.00	261,69,238.00
R.u.I.S. Equity Contribution		
Equity Contribution Of JCTSL		
Schedule-16		
SPECIFIC FUND INVESTMENT		
Employee's GPF Accounts		
Gratuity P.D A/c		
Schedule-17		
INVENTORIES		
Storage Central		
Fire		
Electricals		
Garage		
Stock others		
Schedule-18		
SUNDRY DEBTORS/RECEIVABLES		
House Tax		
Rent Receivables		
Lease		
Receivables From Govt.		
Urban Development tax		
Less : Provision for Doubtful Recoveries		



Schedule-19		
CASH & BANK BALANCES		
Cash in Hand		
CASH at bank	66,247.00	1,67,536.00
	82,58,545.01	53,56,556.00
Schedule-20		
LOANS ADVANCEES & DEPOSITS		
Loans to Staff		
Buliding Loan	3,28,000.00	1,88,000.00
Grain Loan		
Vehicle Loan		
Advance to staff		
Advance to contractors and Suppliers		
Others		
Advance to Others (Statae insurance & PF)		
Bank of Raj Grain Loan for Staff		
Deposits with others deparment		
Kalyan Nidhi		
Grauity Payable		
Court deposits		
Tax collected at sources		
PREPAID INSURANCE		
Service Tax Recoverable	34,714.00	7,411.00
Schedule-21		
INCOME FROM TAXES		
House Tax		
Urban Development Tax	37,627.00	25,722.00
Schedule-22		
ASSIGNED COMPENSATION		
Octroi Compensation	18,800.00	-
Entertainment tex compensation	61,23,000.00	-
Schedule-23		
RENTAL INCOME FROM MUNICIPLE PROPERTIES		
INCOME Frome Rent The Bazari		
Schedule-24		
FEES AND USER CHARGES		
Cattle House	3,81,950.00	7,48,814.00
Copy Fees		
License Fees Constructon and Development	134,42,767.00	62,83,712.00
NOC & CERTIFICARE CHARGES	4,09,637.00	5,59,508.00
Schedule-25		
REVENUE GRANT CONTRIBTIONS SUBSIDIES		
Annual Aid by Govt.		15,000.00
MP MLA FUND	6,56,000.00	



Schedule-26		
INCOME FROM CORP. ASSET/INVESTMENT		
Receipt from jaipur Development Authority		
SALE OF LAND	5,28,363.00	
Interest on Corporation Investment	3,32,557.00	5,55,716.00
Sale of Manure		
Schedule-27		
MISCELLANEOUS INCOME	5,39,816.00	6,23,668.00
PATTA FEES	54,055.00	48,010.00
Income from Maintenance of Sewer		
Cleaning of Gutters		
Penalties	4,000.00	-
Material Deduction		
Penalties under Different Act & Rules		
Schedule-28		
ESTABLISHMENT EXP.		
Corporator (Parshad) Allowance	4,84,482.00	3,70,360.00
Leave Pension contribution		
Medical Reimbursement		
Salary and Other Payment	111,72,276.00	99,52,088.00
Travelling Reimbursement	12,695.00	
Schedule-29		
GENERAL ADMINISTRATION EXP.	2,33,560.00	7,59,899.00
Advertisement Expenses	3,08,977.00	2,28,295.00
Audit Fees	-	96,000.00
Books and Newspaper	42,332.00	-
Cleaning & Garbage Transportation on Contract	-	4,17,625.00
Bank Charges	1,915.98	-
Electricity Exp.	4,39,789.00	-
Insurance Exp	16,002.00	-
Court Expenses.	14,730.00	-
Other Exp	1,40,585.00	-
	11,97,890.98	15,01,819.00
Schedule-30		
PUBLIC WORKS		
Computerization of Electricity Lines		
CAMP EXPENSES	3,26,266.00	42,909.00
Expenditure on Bawari Jirnoudhar		
Expenses against aid for Road & Gutter		
Maintenance of Road and Gutter	41,77,608.00	31,54,669.00
Expenses against MP, MLA Fund		
Other Construction Work	4,66,803.00	8,35,717.00
Rehabilitation of Kachhi Basti		-
Swarna Jayanti Rojgar Yojna Expenses		-
Work against Public Participation		
	49,70,677.00	40,33,295.00
Schedule-31		
MISCELLANEOUS EXPENSES	-	2,43,910.00
Chara Dana Expenses		
Maintenance of Nigam Building		
Purchase of Electric Goods		2,64,637.00
Purchase of Plant & seeds		
Purchase of Tools		



Nagar Palika Tijara

Tijara

ANNEXURE - (a)

SBBJ

Reconciliation Statement

1-Mar-2016 to 31-Mar-2016

Date	Particulars	Vch Type	Transaction Type	Instrument No.	Instrument Date	Bank Date	Debit	Credit
25-3-2014	Government Grant	Payment	Cheque		25-3-2014			3,600.00
10-7-2014	Punjab Kasri Delhi	Payment	Cheque		10-7-2014			827.00
1-8-2014	Salary	Payment	Cheque		1-8-2014			4,200.00
22-2-2016	ADVERTISEMENT EXP.	Payment	Cheque	374599	22-2-2016	2-4-2016		3,600.00
10-3-2016	Navijoti Printing Press Pvt Ltd	Payment	Cheque		10-3-2016	26-4-2016		8,238.00

Balance as per company books: 1,49,785.43

Amounts not reflected in bank: 20,465.00

Balance as per bank: 1,70,250.43



CASH FLOW STATEMENT OF NAGAR PALIKA TIJARA		
FOR THE FINANCIAL YEAR 2015-16		
OPENING CASH AND CASH EQUIVELENT FUND 01.04.2015		316,93,330.00
CASH IN HAND & BANK ACCOUNTS	261,69,238.00	
PD ACCOUNT	55,24,092.00	
ADD:- INFLOW DURING THE YEAR		697,46,066.00
LESS:- OUTFLOW DURING THE YEAR		645,21,658.00
CLOSING CASH AND CASH EQUIVELENT 31.3.2016		369,17,738.00
CASH IN HAND & BANK ACCOUNTS	285,92,946.00	
PD ACCOUNT	83,24,792.00	
* DETAILED AS PER ANNEXURES ATTACHED		



Nagar Palika Tijara

Tijara

Cash Flow Summary

1-Apr-2015 to 31-Mar-2016

Inflow	1-Apr-2015 to 31-Mar-2016	Outflow	1-Apr-2015 to 31-Mar-2016
Current Liabilities	5,39,66,504.00	Current Liabilities	5,18,49,951.00
Duties & Taxes	1,178.00	Duties & Taxes	16,27,970.00
Sundry Creditors	5,627.00	Sundry Creditors	3,73,85,799.00
GOVERNMENT GRANT	4,87,83,900.00	Creditor for Expenses	45,062.00
Securities Received	51,75,799.00	GOVERNMENT GRANT	35,68,650.00
		Securities Received	92,22,470.00
Indirect Incomes	1,57,40,694.00	Current Assets	5,92,878.00
Certification Charges	4,53,279.00	Loans & Advances (Asset)	1,40,000.00
Bank Interest on Saving A/c	3,32,557.00	Sundry Debtors	4,52,878.00
B S U P	1,36,205.00		
EDC	3,34,400.00	Indirect Incomes	14,000.00
HOME TAX	37,627.00	LAND CONVERSION CHARGES	14,000.00
Hording Charges	30,480.00		
Interest From Parties	30,000.00	Indirect Expenses	1,20,64,828.98
LAND CONVERSION CHARGES	91,89,766.00	Salary	78,75,194.00
Lease Charges	37,16,338.00	ADVERTISEMENT EXP.	19,711.00
Misc. Incomes	639.00	Bank Charge	1,915.98
Niyaman Shulk	3,400.00	BONUS	54,192.00
OTHER INCOME	5,58,677.00	Camp Expenses	13,665.00
Rasan Card	7,013.00	Computer Operator Salary	41,050.00
Sale of Land	5,28,363.00	Electricity Expenses	4,39,789.00
Tendor Fees	3,81,950.00	Gratutity Paid	26,92,940.00
		Insurance Expenses	43,305.00
Indirect Expenses	38,868.00	Legal Expenses	4,180.00
Salary	34,256.00	Maintenance of Road & Drainage	10,000.00
ADVERTISEMENT EXP.	3,600.00	News Paper and Periodicals	3,279.00
Cleaning Charges	1,000.00	OTHER EXPENSES	72,461.00
OTHER EXPENSES	12.00	Postage & Courier	3,000.00
		P&P Bill	39,053.00
		Printing & Stationary	27,889.00
		Public Work	850.00
		Repair & Maintenance	26,704.00
		Running & Maintenance of Fire Vehicle	17,500.00
		Salary Arrear	38,905.00
		Stipend Paid	67,521.00
		Tea Expenses	7,812.00
		TELEPHONE EXPENSES	35,791.00
		Travelling Expenses	12,695.00
		Ward Member Allowances	4,84,482.00
		Water Expenses	30,945.00
Total	6,97,46,066.00	Total	6,45,21,657.98

